

REAL PLAY CITY



CHALLENGE

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1. Template for Cities

For the Cities Open Call we request:

A letter from the municipality authorizing the submission of the proposal and certifying the applicant's position/role.

Please attach any document that certifies your position within the Municipality. (ie. contract, designation or any other) and the authorization to submit the application on behalf of the city. If the document is not in English, please provide a translation. This document will be a validation that you are authorized on behalf of the City to participate in the Challenge.

You can also use the following guidelines provided:

To whom it may concern,
Real Play City Challenge

Hereby, I, (full name), appointed as (your position) at the municipality of (name of the municipality - local government) certify that (full name of the person submitting the application) in the capacity of (position of the authorised person) is authorized to submit this application on behalf of (Name of the Municipality or local government) to participate in the Real Play City Challenge.

(Full name of the authorised person) is hereby also appointed as the contact person for purposes of the Challenge.

Attached to this letter are the documents that prove the capacity under which both, the signatory and the authorised person work at the (name of the Municipality or Local Government)

Kind Regards,

FULL NAME
Signature
Date



2.Template for Placemakers

For the Placemakers' Open Call:

Optional

• A letter of commitment to support the scalability of your project. This letter can come from a municipality, local government, public or private organisation, NGO or community representative. You may also want to attach a certification letter of any organization or institution that has already supported you with the implementation of your initiative.

Attaching one or several certifications or letters of support is optional but highly recommended.

Find here some guidelines that work as a reference to develop the aforementioned letters. You can always include a brief description on how you and the supporting institution are either planning to collaborate with each other or have already worked together.

To whom it may concern,
Real Play City Challenge

Hereby, I, (full name), in the capacity of (position) (organization name) state my support to (Placemakers' name) to participate in the Real Play City Challenge.

We consider this initiative is highly relevant in the area of _____ and well in line with the focus of our institution. Therefore we extend our commitment to support the scalability if the project in case (Placemaker's name) is selected as a winner in the Real play City Challenge.

Kind Regards,
FULL NAME
Signature
Date

